

THE CITY OF TORRANCE IS RECRUITING FOR

Information Technology Analyst Applications & Programming

Hourly Base Pay Range

STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
\$32.73	\$34.38	\$36.08	\$37.90	\$39.80	\$42.88	\$43.87

5% - 15% Premium Pay for Microsoft Certifications

The City of Torrance is seeking an IT Analyst in Applications and Programming for the Communications & Information Technology Department to support multiple computer application subsystems including system analysis, computer program implementations, support and maintenance of subsystems, enhancement of ongoing systems, and development of computer logic flowcharts for analysis and integration into a computer program; and perform other duties as assigned.

Benefits

We enjoy great weather, a diverse community and are only a few miles from the beach. In addition to a great location, our employees enjoy the following **BENEFITS AND PERKS:**

- **9/80 work schedule**
- Paid vacation and sick leave
- Excellent Health, Dental & Vision plans, and Life Insurance
- Tuition Reimbursement Program
- Thirteen paid holidays
- Interest-free computer loan program
- Flexible spending which provides tax-free options for medical, dental and child care expenses
- Employees receive retirement benefits through the California Public Employees Retirement System (CalPERS). Employees hired after January 1, 2013, that are new to CalPERS, or are returning members with a break in service greater than six months, will be enrolled in the formula 2% at 62 retirement plan which is funded through contribution from both employer and employee. Employee contributes 7% on a pre-tax basis
- Deferred Compensation Plan
- Employees currently contribute 6.2% toward Social Security and 1.45% toward Medicare

For more information regarding our Employee Benefits, please visit <http://www.torranceca.gov/523.htm#>.

CANDIDATE PROFILE

EDUCATION AND EXPERIENCE

Any combination of education and experience that provides the required knowledge and skills is qualifying. A typical way to obtain the knowledge and skills would be:

- An Associate's degree in Data Processing or Computer Sciences or a Certificate in Data Processing; and
- Three years of progressively responsible information technology experience consisting of systems design, program design, coding, testing, implementing and documenting business application systems currently in use by the City (examples include Windows, Trapeze and SQL Database).

SPECIAL REQUIREMENTS

- This position must be available to work on various weekends, and closed Fridays during computer "down" times. In addition, the IT Analyst must be available on call.

IDEAL CANDIDATE (in addition to experience and education outlined above)

- Application Support and Programming experience with HTML/XML, JSP (Java Server Pages), ASP (Active Server Pages), Windows .NET, SQL Database and web application
- Effective written and verbal communications skills
- Effective interpersonal skills—able to work with technical and non-technical employees
- Ability to plan and direct the work of staff
- Good technical skills, effective project management skills
- General knowledge of computing systems

APPLICATION PROCESS

Interested candidates must submit an online application and supplemental available at www.TorranceCA.gov/523.htm#. The application filing period begins **February 13, 2014 at 7:30 a.m.** and ends **March 13, 2014 at 5:30 p.m.** Only those candidates whose training and experience **best** meet our requirements will be invited to participate in the examination process. This will consist of the following:

Performance Exam - weighted 50%

Oral Interview - weighted 50%

Test dates are to be determined. Please visit our webpage under Recruitment Status for updates and current information.

As a condition of employment, candidates must pass a pre-employment medical examination and a background check.

MISSION STATEMENT

The Communications and Information Technology Department mission is to strategically plan and support all communication and automation needs of the City in an accountable and responsive manner by providing effective technology solutions to serve the dynamic and diverse needs of the community and the City of Torrance.

THE CITY

Located in Los Angeles County's South Bay, Torrance borders the Pacific Ocean and beach communities to the west and the Palos Verdes peninsula to the south. Ideally situated near the 405 (San Diego) freeway and 20 minutes from the Los Angeles International Airport, Torrance occupies 21 square miles, including a beachfront and the Madrona Marsh, a fresh-water habitat. Torrance is within a 45-minute drive of many major Southern California attractions.

Incorporated in 1921 and chartered in 1947, Torrance has a population of nearly 147,000 and is the 12th largest city in California. Torrance is a full-service city with an annual budget in excess of \$200 million and a staff of over 1600 in 14 departments. The City has a council-manager form of government with an elected mayor and six council members.

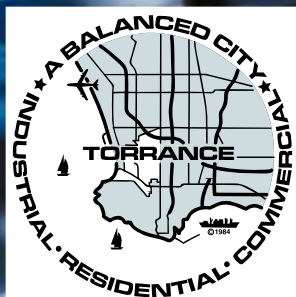
The area enjoys a pleasant year-round climate with warm temperatures, gentle sea breezes and low humidity. The City boasts 46 parks and recreation amenities and six public libraries. The 502-seat James Armstrong Theatre in the Torrance Cultural Arts Center is an excellent venue for professional and local productions.

The community's population is culturally rich with an estimate of more than 80 languages spoken in local schools. Contributing to this diversity are such world-class international companies as Toyota Motor Sales U.S.A., American Honda Motor Company, Hi-Shear Corporation, Robinson Helicopter, Honeywell, Panasonic, and Virco Manufacturing, each of which call Torrance Home. Four major shopping centers are located in Torrance, including Del Amo Fashion Center, one of the largest shopping centers in the world.

▲ Applicants with disabilities who require special testing arrangements must contact Human Resources prior to the final filing date.

The provisions of this announcement do not constitute an expressed or implied contract and any provisions contained in this announcement may be modified or revoked without notice.

Human Resources Division
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CITY OF TORRANCE
INFORMATION TECHNOLOGY ANALYST
Supplemental Application Questionnaire
Job Code 14021525

Your responses to the following questions will assist us in evaluating your qualifications for the position of Information Technology Analyst (Application/Programming).

Please answer each of the following questions by circling or noting the appropriate responses.

- 1) Do you have experience in Visual Studio ADO.NET?
 - A. No
 - B. Less than one year
 - C. Two to five years
 - D. More than five years

- 2) What programming language do you use to develop Visual Studio ADO.NET?
 - A. None
 - B. Visual Basic
 - C. C++
 - D. Others

- 3) Please describe your experience administrating Microsoft SQL database (example creating a database).

- 4) Do you have experience with Microsoft SQL query?
 - A. No
 - B. Less than one year
 - C. Two to five years
 - D. More than five years

- 5) Do you have experience writing report using SSRS (Sql Server Reporting Service)?
 - A. No
 - B. Less than one year
 - C. Two to five years
 - D. More than five years

- 6) Do you have experience with Mobile application?
 - A. No
 - B. Less than one year
 - C. Two to five years
 - D. More than five years

- 7) Please describe Mobile applications you have developed.

I certify that the information I have provided is true and accurate to the best of my knowledge. I understand that this information is subject to verification with my former employers, and that misrepresentation may cause me to forfeit all opportunities to be considered for employment with the City of Torrance.